



INTERNATIONAL STUDENTS REQUERING A VISA

PREPARATION FOR UNIVERSITY ENTRANCE EXAMINATIONS

ANNUAL COURSE - COMPLETE COURSE - INTENSIVE COURSE



ON SITE
CLASSES



LIVE VIRTUAL
CLASSES



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OBTAINING A STUDENT VISA FOR UNIVERSITY ADMISSION

Students who hold studies equivalent to the Spanish Bachillerato completed in a non-EU country and who wish to access any Spanish university must pass the University Entrance Examinations. To achieve this, it is highly recommended to take a preparation course.

To come to Spain to undertake the Preparation Course for the University Entrance Examinations, students must apply for a **STUDENT VISA** in their country of origin.

The following documentation must be submitted at the Spanish Consulate or Embassy in the country of origin:

- Valid passport
- Letter of Invitation and Admission issued by the educational institution
- Certificate from the institution detailing the curriculum or training program to be followed
- Health insurance covering medical expenses and repatriation in case of accident or sudden illness, for the entire duration of the stay in Spain
- A medical certificate confirming that the applicant does not suffer from any disease subject to quarantine under the International Health Regulations
- Proof of sufficient financial means and accommodation for the requested period, and if applicable, proof of return to the country of origin
- Criminal record certificate issued by the authorities of the country of origin or of any country in which the applicant has resided during the past five years

Enrollment procedure at Acadèmia Accés for Visa purposes:

1. Complete the enrollment form indicating the chosen course, dates, timetable, subjects, etc.
2. Make a payment of €350 as a deposit, or pay the full amount of the course by bank transfer. It is important to review the general enrollment conditions at the end of this document.
3. Send us a scanned copy of the passport along with proof of payment.
4. Acadèmia Accés will issue the necessary documentation to be presented at the Consulate or Embassy.
5. Submit the documentation and await the official response.
6. Contact Acadèmia Accés once the visa resolution has been received.

UNIVERSITY ACCESS FOR INTERNATIONAL STUDENTS

Students with recognized or equivalent studies to the Spanish Bachillerato completed in a non-EU country who wish to enter any Spanish university must follow these steps:

1. Apply for recognition (homologation) of studies equivalent to the Bachillerato. For admission to university, the student must hold the definitive recognition of the Bachillerato degree. Conditional enrollment certificates are not valid for admission.

2. Choose which examinations to take from the following two options, although it is possible to sit both if the fees for each are paid:

- Baccalaureate Evaluation Exam for University Access (PAU-EBAU)
- Specific Competency Tests (PCE) organized by UNED

3. Identify which subjects must be taken, depending on the intended university studies and the university to which admission is sought.

4. Provide evidence of a minimum Spanish level of B1 in order to follow classes. Otherwise, the first trimester will begin with a Spanish Language Course (A1-A2), followed by the University Entrance Course.

STUDYING IN CATALONIA

GENERAL PHASE - COMPULSORY

- Spanish Language and Literature
- English or French Language
- Spanish History
- One core subject chosen by the student:
Artistic Drawing, Mathematics or Mathematics Applied to Social Sciences

SPECIFIC PHASE - VOLUNTARY TO INCREASE SCORE

Each student may sit a maximum of three subjects, although only the two best grades will be considered. Each subject will be graded separately. A subject is passed with a grade equal to or higher than 5. The grades obtained in the specific phase remain valid for the following two academic years.

The subjects that the students can take in both PAU-EBAU (to study in Catalonia) and PCE UNED (for the rest of Spain) are:

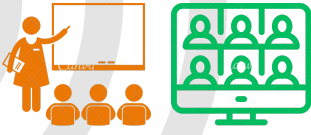
- Biology, General Sciences, Artistic Drawing, Technical Drawing, Design, Physics, Art Fundamentals, Business Operations and Business Models, Geography, Geology and Environmental Sciences, History of Art, Latin, Mathematics, Mathematics Applied to Social Sciences, Cultural and Artistic Movements, Chemistry and Technology and Engineering.

STUDYING IN THE REST OF SPAIN

The admission procedures established by universities for students who hold recognition of their studies equivalent to the Spanish Bachillerato vary considerably from one university to another. It is therefore essential that the student confirms the exact requirements of the chosen university.

Acadèmia Accés offers advisory and guidance services for students who request them.

PREPARATION AT ACADÈMIA ACCÉS



CHOOSE YOUR
CLASS FORMAT

- ➡ **On-site.** Physical attendance at classes.
- ➡ **Virtual.** Attend live classes from anywhere, participating as if physically present, while waiting for the visa to be issued.

All students, regardless of modality, will have access to the **Virtual Classroom Website**, where they will find all course materials, the schedule, exercises, and solutions.



PROPRIETARY
ACADEMIC MATERIALS

Since 1993, we have developed our **own teaching materials**, both theoretical and practical, updated annually, which support class explanations, emphasize key concepts, and assist students with past exam questions and typical exercises.

These materials are designed to complement teaching and maximize student success or improve scores in these examinations.



QUALITY TEACHING AND
PERSONAL ATTENTION

Our primary objective is to provide quality training. For this purpose, we maintain individualized relationships with students, small class groups, and employ highly qualified and experienced teachers.

We also carry out **continuous assessment** through frequent mock examinations, enabling students to evaluate their progress and gain confidence for the official exam.

Real practice exams are also conducted to provide experience with time management and examination conditions.



SUPPORT AND
GUIDANCE FROM THE
TUTOR

Each student has direct and personal access to the **course tutor**, who monitors academic progress, provides guidance, and offers advice throughout the year.

Tutors help resolve doubts, support the learning process, and provide additional reinforcement when required.

If necessary, we offer the possibility of **reinforcement** in any subjects the student may need.



ENROLLMENT FOR EXAMS
AND FOLLOW-UP

Students will always have access to updated information on the functioning and content of the entrance examinations, as well as **free guidance services** on university studies in Catalonia.

Acadèmia Accés also assists students who want with exam registration and, at the end of the course, provides guidance and support for pre-registration at Catalan universities.



CALENDAR AND TIMETABLES

ANNUAL COURSE (MAY 2025-MAY 2026)

Course start: 26/5/2025 - **Course end:** Classes finish on the Friday before the official examinations (Expected: end of May 2026).

COMPLETE COURSE (SEPTEMBER 2025-MAY 2026)

Course start: 29/9/2025 - **Course end:** Classes finish on the Friday before the official examinations (Expected: end of May 2026).

INTENSIVE COURSE (JANUARY 2026-MAY 2026)

Course start: 19/1/2026 - **Course end:** Classes finish on the Friday before the official examinations (Expected: end of May 2026).

Holiday calendar:

Course holidays will follow the official calendar of Catalonia.

In addition, Christmas holidays will be from December 20 to January 7 (inclusive), and Easter holidays will be from March 29 to April 6 (inclusive).

Schedule: Monday to Friday from 9 am to 2 pm.

Acadèmia Accés reserves the right to cancel or reduce the number of hours in groups with insufficient enrollment.

FEES



A. ANNUAL COURSE From May to May	Spanish Language Course + University Entrance Preparation Classes	€4280
B. COMPLETE COURSE From September to May	Spanish Language Course + University Entrance Preparation Classes	€3220
C. COMPLETE COURSE From September to May	University Entrance Preparation Classes (Spanish level B1 minimum required)	€1980
D. INTENSIVE COURSE From January to May	Spanish Language Course + University Entrance Preparation Classes	€2260
E. INTENSIVE COURSE From January to May	University Entrance Preparation Classes (Spanish level B1 minimum required)	€1390

TERMS AND ENROLLMENT CONDITIONS FOR COURSES WITH VISA PROCESSING

ENROLLMENT:

- To **enroll**, students must complete the registration form and pay €350 as a deposit or the full amount of the course via bank transfer (consult the Embassy/Consulate regarding whether deposits are accepted or full payment is required).
- Once payment has been received, Acadèmia Accés will issue the **Letter of Invitation**, which must be presented at the Spanish Embassy or Consulate in the student's city. It is the student's responsibility to confirm ALL requirements with the Embassy and to ensure compliance with..
- If **€350 has been paid as a deposit**, the balance must be paid once the visa is granted.
- If **full payment** is preferred by the student, it is due at the time of enrollment.

MODIFICATIONS TO THE LETTER OF INVITATION:

- If the student requires modifications to the Letter of Invitation (for example, changes to course dates), an **administrative fee of €100** will be charged.

COURSE START:

- Before the start of the course, the student **must pay any outstanding balance**. If the visa has not yet been issued to allow physical attendance, students may begin the course virtually, provided that full payment has been made.
- Students **joining the course after it has started** must still pay the full course fee, as access to all Virtual Classroom resources will be granted.

COURSE CANCELLATION:

- If the visa is denied and the student wishes to **cancel the course**, UNDER NO CIRCUMSTANCES will the €350 deposit be refunded, regardless of the reason for the refusal.
- If the student paid the full course fee and the visa is denied before the start of the course, a copy of the refusal letter from the Embassy must be submitted:
 - If the refusal is related to Acadèmia Accés, 80% of the course fee will be refunded (minus the €350 administrative fee).
 - If unrelated to Acadèmia Accés, 70% of the course fee will be refunded (minus the €350 administrative fee).
- If the student had begun online classes while waiting for the visa and the visa is denied, Acadèmia Accés will refund 60% of the unused portion of the course fee.
- Refunds require submission of the Embassy's refusal resolution.
- The refund will be processed within 2-3 months of the request.
- NO REFUNDS will be issued for any other reasons (such as withdrawal of interest or decision to study in another country).
- Once the VISA is granted, the remaining balance must be paid in full, even if the student cannot travel or decides not to.

COURSE ORGANIZATION:

- All **course materials** are included in the price and will remain available in the Virtual Classroom until the official examination period ends.
- Acadèmia Accés will offer an **assistance and guidance service** to students throughout the exam registration process.
- Exam fees are NOT INCLUDED in the course price.
- Students enrolled in preparation courses will receive a **5% discount** on private classes if reinforcement is needed.
- If a student is **absent from class**, payment obligations remain. Materials will still be accessible in the Virtual Classroom.

CERTIFICATE OF COMPLETION (APROVECHAMIENTO):

- To obtain the Certificate of Completion (Aprovechamiento) at the end of the course (a required document for renewal of the student's residence permit), students must attend at least 80% of classes and complete all evaluation examinations.